

# Northwest Regional Transportation Planning Organization (NWRTPO)

**RTPO Technical/Policy Committee Meeting**  
**Wednesday, April 11, 2018**  
**10AM – 2PM**  
**Gallup Eastside Fire Station**  
**3700 Church Rock Street**  
**Gallup, NM**

## A G E N D A

- I. **Call to Order and Introductions**.....Jeff Irving, *NWRTPO Chair*
- II. **Agenda – Review & Approval**.....Jeff Irving
- III. **Minutes of 2/14/18 – Review & Approval**.....Jeff Irving

### ACTION ITEMS:

- IV. **FFY18-19 Meeting Schedule**.....Robert Kuipers  
Members will confirm and finalize the meeting schedule for May, 2018 – April, 2019 at this meeting!! Members who have not already confirmed a location with their respective elected leaders, will be responsible for getting this done (meeting room formally reserved) ASAP, per the location identified at today’s meeting – if a member has to come up with a different meeting location thereafter, the public notice will have already gone out, and it will be that member’s responsibility to post a sign on the door of the advertised location, regarding the new location, along with directions, on the day of their respective hosted meeting!! Advising Eastern Navajo to host a meeting with Northern Navajo “off the hook” this year since they hosted in 2017 – NMDOT Dist. 6 will host the March 2019 meeting in order to finalize the D-6 RTIPR (“Zipper”).

### DISCUSSION / PRESENTATION ITEMS:

- V. **Annual RTPO Member Survey, and Trainings Attended by Members**.....Robert Kuipers  
Most of our RTPO members have not completed and submitted the surveys **emailed via Survey Monkey on 12/29/17** and have therefore not provided a report on trainings or webinars attended for FY17 (Oct. 2016 – Sept. 2017) (*can use the survey to report training / webinars*) (*training includes: LTAP / TTAP, NHI, FHWA, FTA, BIA and Other*). **Therefore, because this is an annual contractual requirement from the NMDOT, and because we are now behind schedule with this deliverable; members in attendance will complete hard copies of the survey at today’s meeting; and those needing more time, or those not in attendance will be given a short deadline (1-2 weeks) to submit these to Mr. Kuipers.**
- VI. **NWRTPO Call For Projects, FFY18 –19**.....Robert Kuipers  
Call for projects commences in June, 2018, with PFF’s due July 31, PIF’s due Oct. 26, RTIPR finalized 2/13/19; DOT-6 Zipper 3/13/19
- VII. **RTP / TAP / CMAQ Update**.....Robert Kuipers, Neala Krueger  
PFF’s due July 31, 2018; Applications & PIF’s due to NWRTPO Oct. 26, 2018; Applications due to NMDOT Nov. 30, 2018
- VIII. **NWRTPO Regional Work Program Status Report**.....Robert Kuipers
- IX. **Reports, Updates & Announcements:**
  - **RTPO Report: Regional News & Updates**.....Robert Kuipers
    - **Membership Updates:** need member appointment updates for:
      - Pueblo of Laguna – lacking form for Ray L.; and new alternate member once appointed
      - Cibola – need to replace Anna L. who’s resigned, follow up with Judy Horacek

- McKinley – still need Muriel Plummer’s appointment form as alternate
    - Ramah – need to replace Joe S. – follow up with Shane Lewis
  - RTPO Orientation for the Pueblo of Zuni completed 4/9/18; orientations now complete through 2020; although in the event of elected leader turn-over, an orientation can be provided to any member govt. at any time requested.
- **Local Member Issues, Reports & Updates**.....NWRTPO Members
- **State DOT Reports**
  1. Planning/Government-to-Government Unit (Neala Krueger)
  2. Tribal Liaison (Ron Shutiva)
  3. District 5 (District 5 Staff – Stephen Lopez)
  4. District 6 (District 6 Staff – JoAnn Garcia)
  5. Santa Fe Administration /Central Regional Division

**X. New Business/Open Floor – Members & Guests**

- No requests in advance of this meeting

**XI. Review Calendar & Announcements / Training & Funding Opportunities**

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: week of 3/12, nothing thereafter
- Govt. to Govt. Updates: Weeks of 3/12 and 4/2 – emailed to members as they came out.
- NADO Rural Transportation News: Forwarded to members 4/3.
- 2018 National Work Zone Awareness Week (and Fact-sheet): forwarded to members 4/2.
- Save the Date: Designing for Pedestrians (Focus City) Workshop March 29-30: emailed to members 4/2, providing links to the power-point presentations from this workshop
- Applying for National Park Service Assistance: emailed this April 12 webinar opportunity to members 4/2, providing guidance to applying for NPS support / assistance with outdoor recreation and natural resource conservation under the “Rivers, Trails and Conservation Assistance Program”, as it may apply to our Recreational Trails projects.
- AARP Challenge Grants: emailed to members 4/2 regarding potential funding for multi-modal projects supporting senior citizen mobility, access and quality of life.
- Funding Opportunites: forwarded news of a variety of funding opportunities to members on 3/19, to share with their colleagues; along with news of an “American Indian Tourism Conference” to be held at Isleta Resort / Casino Sept. 17-20, 2018
- USDOT Infrastructure Booklet: link to the “President’s Initiative for Rebuilding Infrastructure in America” emailed to members 3/15 so we can anticipate what opportunities may be coming down the pipe.
- CMAQ (Congestion Mitigation & Air Quality) Funding Opportunity: There is a funding opportunity coming in the Spring of 2018 for CMAQ projects, which may include such things as multi-modal trails, school bus retrofits, and transition to natural gas for transit fleets.
- Open Mtng.s Act / Inspection of Public Records Act Training: this Training hosted by NM Attorney General to occur 2/27 in Aztec, and 8/24 in Gallup – emailed to members on 2/22
- N.M. TRIP Report: A great resource for RTPO members to be aware of – good data analysis of transportation infrastructure. Forgot to hand out at February meeting – will provide hard copies at April meeting.
- Updated ARF to include DUNS number: emailed to members 11/30/17

**XII. Next Meetings**

- Schedule for May, 2018 – April, 2019 finalized this meeting, available at (advertised in advance of) May 9 mtng.

**XIII. Adjournment:**

- **Motion:**
- **2<sup>nd</sup>:**

