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**NWRTPO | Northwest Regional Transportation Planning Organization**  
Joint Policy & Technical Committee  
NWRTPO Meeting Minutes

Wednesday September 12, 2018  
10:00 a.m. – 2:00 p.m.  
Pueblo of Acoma – Tribal Auditorium  
33 Pinsbaari Drive, Acoma, NM

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**ATTENDANCE:**

**Local & Tribal Governments:**

Pueblo of Acoma	Dave Deutsawe, Monica Felipe
Pueblo of Laguna	Ray Lucero
Pueblo of Zuni	Royce Gchachu
Navajo Nation	Eastern Navajo: Rosilyn Smith – absent Northern Navajo: Larry Joe
Ramah Navajo	Shane Lewis
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo
City of Gallup	Alicia Santiago
Village of Milan	Jack Moleres
Cibola County	Judy Horacek
McKinley County	Jeff Irving– <b>Chair</b>
San Juan County	Nick Porell - absent

**Technical Agencies:**

New Mexico Department of Transportation:	G-2-G Unit: Neala Krueger - absent
	DOT District 5: Stephen Lopez
	DOT District 6: JoAnn Garcia, Marticia Holiday
	DOT Tribal Liaison: Ron Shutiva
	DOT – LTAP:
	DOT Admin:
Bureau of Indian Affairs	TTP:

**NWRTPO Administration:**

Northwest Regional Planning Organization: Robert Kuipers

**Guests:** Ezra Pincus-Roth – Nelson-Nygaard Consulting Firm,  
Raymond Concho – 1<sup>st</sup> Lt. Governor – Pueblo of Acoma,  
Tim Tobias – Carrot Express, Luke Smith – NMDOT  
Central Regional Design

**TOTAL ATTENDANCE:** 9 Members, 2 alternate members, 4 NMDOT, 1 RTPO  
Staff, 4 guests – TOTAL: 20

- I. **Call to Order and Introductions:**.....Jeff Irving, NWRTPO Chair
  - Jeff Irving called the meeting to order at 10:15 am, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by the Pueblo of Acoma with special thanks for coffee, snacks and lunch provided.
  - Pueblo of Acoma 1<sup>st</sup> Lt. Governor Raymond Concho greeted and welcomed the RTPO.
- II. **Review & Approval of Agenda:**.....Jeff Irving
  - Motion to approve agenda made by Don Jaramillo, Grants; seconded by Royce Gchachu, Zuni; all in favor, none opposed.
- III. **Approval and Review of Minutes for July 11, 2018 meeting:**.....Jeff Irving
  - Motion to accept meeting minutes made by Dave Deutsawe, Acoma; seconded by Alicia Santiago, Gallup; all in favor, none opposed.

**ACTION ITEMS:**

- IV. **NWRTPO Title VI Plan Update:** .....Robert Kuipers

<b>BACKGROUND</b>
<ul style="list-style-type: none"> <li>• <b>Why?</b> Title VI is a nationally executed law which assures equal treatment and access to meetings for all citizens, regardless of circumstances or disabilities. RTPO’s are now required to have their own Title VI Plan document, which requires all meetings to provide equal access for all citizens</li> <li>• <b>Purpose.</b> RTPO’s are now required to have their own Title VI Plan document, which requires all meetings to provide equal access and accommodation for all citizens</li> <li>• <b>Discussion/Finalization.</b> RTPO members will review, approve and authorize the updated Title VI Plan.</li> </ul>

<b>CURRENT WORK</b>
<ul style="list-style-type: none"> <li>• RTPO staff have finalized updates for review at this meeting.</li> </ul>

<b>ANTICIPATED WORK</b>
<ul style="list-style-type: none"> <li>• RTPO members will review, discuss, and approve (with any final edits) the updated Title VI Plan.</li> </ul>

<b>ATTACHMENTS</b>
<ul style="list-style-type: none"> <li>• NWRTPO Title VI Plan – 2018 Update</li> </ul>

<b>BUDGET IMPACT</b>
<ul style="list-style-type: none"> <li>• None.</li> </ul>

<b>ACTION ITEM</b>
<ul style="list-style-type: none"> <li>• NWRTPO Policy members will vote to approve and authorize the 2018 Title VI Plan update.</li> </ul>

- Not much discussion as these were minor edits, recommended from NMDOT – while DOT provided 6 appendices, the NWRTPO chose to only use two of them, as four did not have much application to our region or process. Motion to approve: Royce Gchachu, Zuni; 2<sup>nd</sup>: Don Jaramillo, Grants – all in favor, none opposed.
- Additional off-subject discussion:
  - RTPO members are concerned about the high cost imposed on maintenance projects by federal right of way and environmental clearance certifications which are only good for a short period of time. A \$15,000 maintenance project on a road that has existed for over 50 years, should not require \$100,000 in additional clearances. Rural America can not afford this level of over-regulation.

- Marticia Holiday: The best / most effective way to address these concerns is with state and federal legislators – the same regulation is imposed upon federal and state DOT’s.
- Ron Shutiva: might be a good idea to request a more extended timeline between required clearance certification renewals. Ron recommends conveying these concerns to our Transportation Commission when they meet at DOT Dist. 6 on Sept. 20.

**DISCUSSION / PRESENTATION ITEMS:**

**V. Four Corners Coordinated Transit Planning:**.....Ezra Pincus-Roth, Nelson-Nygaard Consultants – SW Colorado Transit Study Team

<b>BACKGROUND</b>
<ul style="list-style-type: none"><li>● <b>Why?</b> The Counties of each of the four states within the 4-Corners region, have many reasons for collaboration, especially for economic opportunities around a regional identity and related attractions. One of the current areas being explored for collaborative mutual support is public transportation, which serves both visitors and our own citizens who are challenged with independent transportation and mobility.</li><li>● <b>Purpose.</b> Explore opportunities for cross-jurisdictional transit connectivity and scheduling.</li><li>● <b>Discussion/Finalization.</b> The study will explore the practicality of cross-jurisdictional transit coordination.</li></ul>

<b>CURRENT WORK</b>
<ul style="list-style-type: none"><li>● The S.W. Colorado COG is leading this study, and the N.E. Arizona COG has taken on their own related study; the effort is supported by the NW N.M. and S.W Utah COG’s as well.</li></ul>

<b>ANTICIPATED WORK</b>
<ul style="list-style-type: none"><li>● As all four states consider opportunities for cross-jurisdictional public transit connectivity, the NWRTPO will contribute perspective toward cross-state connectivity and the implications for our transit systems in northwest New Mexico.</li></ul>

<b>ATTACHMENTS</b>
<ul style="list-style-type: none"><li>● Four Corners Coordinated Transit Planning summary document and presentation</li></ul>

<b>BUDGET IMPACT</b>
<ul style="list-style-type: none"><li>● None at this time. Impact upon public transit budgets and scheduling anticipated if this project appears feasible and desirable to move forward.</li></ul>

<b>ACTION ITEM</b>
<ul style="list-style-type: none"><li>● N/A. – informing NWRTPO members for potential cross-jurisdictional collaboration toward transit connectivity for our region.</li></ul>

- Presentation covered this initiative’s exploration around potential four state public transit connectivity; including needs, service area gaps, and strategies for connectivity. Transit is challenging financially for rural governments, but has strong support from our NWRTPO members. Ezra encouraged RTPO members to complete the online survey – he’ll forward the info. to Mr. Kuipers.
- Discussion included the following:
  - Problems public transit has with being financially solvent – usually has to be supplemented with local government funds.
  - As a result, local govt. officials will often try to get rid of public transit; as such, they are ignoring the needs of a significant body of citizens, including students, handicapped, elderly, employees, low income citizens, and many other voters who rely on public transit for a host of personal and professional needs, services, mobility and quality of life.
  - Therefore, public transit services should be considered and viewed as an ongoing, and critical service of local governments, supporting their voting public.

**VI. Agreement Request Forms Presentation:**.....Luke Smith – NMDOT Central Regional Design

<b>BACKGROUND</b>
<ul style="list-style-type: none"><li>• <b>Why?</b> Local and small governments can get in trouble and lose funding if they don't execute projects according to federal / state guidance for expenditures, process, and appropriate outcomes based on what the funding supports.</li><li>• <b>Purpose.</b> Mr. Smith will explain the role of the ARF, to help keep the local government on track for proper project development and application of funds.</li><li>• <b>Discussion/Finalization.</b> RTPO members will be informed on the role of this form and process, which is executed when funding has been approved for their project(s).</li></ul>

<b>CURRENT WORK</b>
<ul style="list-style-type: none"><li>• None – understand this form and process</li></ul>

<b>ANTICIPATED WORK</b>
<ul style="list-style-type: none"><li>• Execute this process and form with NMDOT Central Regional Design office as projects are funded.</li></ul>

<b>ATTACHMENTS</b>
<ul style="list-style-type: none"><li>• ARF Form – more guidance documentation is anticipated from Mr. Smith, which Bob K. will forward to members.</li></ul>

<b>BUDGET IMPACT</b>
<ul style="list-style-type: none"><li>• None.</li></ul>

<b>ACTION ITEM</b>
<ul style="list-style-type: none"><li>• N/A. Agreement Request Form is signed and executed once a project is funded.</li></ul>

Discussion:

- Local governments in District 6 should submit ARF's to Luke Smith.
- Local governments in District 5 should submit ARF's to Brad Fischer.
- The ARF provides a control number which the DOT uses to support contracted project development
- Your main contact person for each and every projects will be essential for both DOT Central Regional Design and DOT District staff to be award of.
- You will need a DUNS number in order to engage federal funding through the NMDOT.
- The ARF, and any agreements with NMDOT should be signed off by the top leader in that field – whether an elected govt. official, or a govt. department head.
- ARF's are only good for one year at a time – recommend a separate ARF for design, and a separate ARF for construction – as each of these can easily take an entire year.
- Luke went over the ARF form section by section, and explained it's contents and how to fill it out
- Project extensions must be requested at least 60 days before the deadline arrives.
- October 15 is the annual deadline to submit ARF's for each consecutive following federal fiscal year.
- Commence work as soon as possible upon ARF approval and rendering of a contract control number to avoid the need for extension requests.
- Time your projects carefully, based on what you anticipate it will take to complete – engineering firms can provide good advice.
- eSTIP Projects on the NMDOT website, can provide good information on funded project progress.

**VII. NWRTPO Call for Projects Update:**.....Robert Kuipers

**BACKGROUND**

- **Why:** The NMDOT distributes federal funding for transportation maintenance and development to metropolitan and rural regions of the state. With limited funding available to rural areas, it is important to have a prioritized list of viable (qualified) projects for funding.
- **Purpose.** The NWRTPO undertakes a new Regional Transportation Improvement Program Recommendations (RTIPR) list of projects that qualify for federal funding in two year cycles.
- **Discussion/Finalization.** The NWRTPO will undertake this project qualification / prioritization process commencing in June, 2018 and completing in March, 2019 with an updated RTIPR.

**WORK TO DATE**

- An updated Call for Projects Guide has been developed to guide the NWRTPO members through the process for identifying qualified projects, and assessing their readiness for phased development, as well as competitiveness for funding.
- In previous cycles, the NWRTPO has trimmed it’s RTIPR from \$350 million, with many projects that did not qualify for federal funding, down to \$65 million, with all projects listed qualifying for federal funding through the state. The actual documented need for our three county region of New Mexico is cited at \$777 million.

**ANTICIPATED WORK**

- The NWRTPO will commence the RTIPR update in June of 2018. The process will run through March of 2019, with a) submission of Project Feasibility Forms (PFF) due July 31, which if approved as viable for federal \$, will follow with b) submission of Project Prospectus Forms (PPF) due Oct. 26 (replacing PIF’s). c) For projects that compete for prioritization, the NWRTPO hears and scores presentations on project need and readiness from each jurisdictional representative. d) The NWRTPO then drafts the RTIPR update, and approve / authorize it in collaboration with the DOT Districts 2/13/19 at DOT-6. e) From there, each DOT District prioritizes projects from their participating RTPO’s for the DOT District RTIP – referred to as the “Zipper” because it blends projects from several RTPO’s – DOT Dist. 6 at 3/13/19 meeting; DOT Dist. 5 sometime thereafter.
- Once projects are cited in the DOT District RTIP, they are within 4-5 years of getting funded, or may need to be re-authorized by the RTPO and DOT District for future funding.

**ATTACHMENTS**

- FFY 19 – 20 NWNM Call for Transportation Projects Guide (and schedule)

**BUDGET IMPACT**

- none

**ACTION ITEM**

- No action now. Members are working through their respective governments, to prepare Project Prospectus Forms and any related applications or supporting resolutions according to the Call for Projects schedule.

Discussion:

- Bob covered the timeline for the next phase of project development with PPF’s (*Project Prospectus Forms*) due by October 26, and re-distributed the CFP timeline, and an email reminding of critical tasks for TAP, RTP and CMAQ projects within this timeframe (see next bullet).
- **All TAP, RTP and CMAQ projects must include a completed application, and a supporting resolution from the local government with oversight for the project.**

**VIII. Regional Transportation Plan Implementation Tracker:.....Robert Kuipers**

**BACKGROUND**

- **Why?** The NWRTPO has established a short to long range plan for development of transportation infrastructure in our region, based on our priorities and opportunities.
- **Purpose.** The implementation tracker enables RTPO members to track our performance with respect to goals and priorities established within our RTP for transportation development.
- **Discussion/Finalization.** Members will be informed on progress related to recent updates.

**CURRENT WORK**

- RTPO staff have included updates they were able to obtain from NMDOT and NWRTPO sources.

**ANTICIPATED WORK**

- The implementation tracking tool is updated on an ongoing basis

**ATTACHMENTS**

- Updated RTP Tracker

**BUDGET IMPACT**

- None.

**ACTION ITEM**

- N/A. RTPO Members are encouraged to maintain awareness / familiarity with the NWRTPO Regional Transportation Plan and how it relates to their own project priorities.

Discussion:

- Mr. Kuipers covered the updates staff were able to insert regarding data and progress for implementing the various aspects of our Regional Transportation Plan, and provided copies of the Implementation Tracker instrument to RTPO members, and key DOT staff.

**IX. NWRTPO Regional Work Program Status Report:.....Robert Kuipers, NWRTPO Staff**

**BACKGROUND**

**Why?** Due to a NMDOT Office of Inspector General (OIG) Audit and subsequent findings, NWRTPO staff met with NMDOT Planning Bureau staff to develop a corrective action plan (CAP).

**Purpose.** As part of our CAP RTPO staff will provide monthly reports showing line item budget expenditures and staff hours in comparison with the approved Regional Work Program (RWP) Budget.

**Discussion/Finalization.** Based on this monthly analysis and report, staff will better manage time and funding investment, and assess where and when to seek a RWP amendment if needed.

**WORK TO DATE**

- RTPO staff met with NMDOT staff on 12/7/16 to review a draft corrective action plan, detailing specific actions and controls in a number of areas to assure stronger compliance to the RWP budgeted time and financial allocations.
- The Corrective Action Plan has been finalized, executed, and now for all practical purposes is complete; however the NWRTPO staff are choosing to continue these status reports, as they help staff and members understand and manage where the budget and staff hours are at in a transparent manner.
- RTPO staff will continue providing reports at monthly meetings.
- In Quarter 2, RTPO staff submitted Amendment #1 to modify our hours per function and annual RTPO FFY17 budget, as approved by the RTPO Committee (February 2017). A copy of the FHWA/NMDOT approval of this amendment was attached. RTPO members approved amendment #2 for our biennial work program at our 12/13/17 mtng; adjusting hours based on FY17 experience and expectations for FY18, which is now approved from the NMDOT Planning Dept. and the NM FHWA Office. At our May 9, 2018 meeting RTPO members approved amendment #3 which adjusted more hours into function 6 – RTPO Admin. due to an increasing demand for staff time in this function; Amendment 3 is in the DOT and FHWA approval process at this time.

<b>ANTICIPATED WORK</b>
<ul style="list-style-type: none"> <li>• Ongoing reports to the NWRTPO members at monthly meetings.</li> <li>• RWP amendment requests may be anticipated, as time and budget demands may vary as the fiscal year progresses.</li> <li>• Our annual Quality Assurance Review (QAR) occurred on April 12<sup>th</sup>, 2017; which provided a good check-up on how the RTPO is performing.</li> </ul>

<b>ATTACHMENTS</b>
<ul style="list-style-type: none"> <li>• RWP &amp; Budget Monthly Report</li> </ul>

<b>BUDGET IMPACT</b>
<ul style="list-style-type: none"> <li>• None.</li> </ul>

<b>ACTION ITEM</b>
<ul style="list-style-type: none"> <li>• This is a monthly report item only.</li> </ul>

Discussion: Robert Kuipers presented this routine item and explained the hours worked and budget expenditures. At this point we appear to be on track for spending down most of our hours and budget by the end of this month, which ends this fiscal year, and commences the next.

**X. Reports, Updates & Announcements:**

<b>BACKGROUND</b>
<ul style="list-style-type: none"> <li>• <b>Why?</b> Update RTPO members on news, training, funding, and other items of special interest</li> <li>• <b>Purpose.</b> Keep RTPO members up to date on critical information from NWRTPO, NMDOT and USDOT / FHWA sources.</li> </ul>
<b>Informational Items</b>
<b>Regional News &amp; Updates</b> <ul style="list-style-type: none"> <li>• RTPO Report – <b>attached</b></li> <li>• Zuni Mountains Trail Project Implementation Report - <b>attached</b></li> <li>• Member Reports</li> </ul>
<b>Member Special Reports:</b> <ul style="list-style-type: none"> <li>• None submitted prior to the meeting</li> </ul>
<b>NMDOT Reports:</b> <ul style="list-style-type: none"> <li>• G to G Liaison: Neala Krueger</li> <li>• Tribal Liaison: Ron Shutiva – not present</li> <li>• District 6: Bill Santiago; District 5: Steve Lopez</li> <li>• DOT Planning Unit – Govt. to Govt. Weekly Updates</li> </ul>
<b>Training &amp; Funding Opportunities</b> <ul style="list-style-type: none"> <li>• Funding Opportunities: USDOT / FHWA – BUILD grant – (potential source for large / expensive projects – applications due July 19, 2018</li> <li>• Training: Open Meetings Act / IPRA Compliance – 8/24/18 – El Morro Event Center, Gallup</li> </ul>
<b>New Business / Open Floor:</b> <ul style="list-style-type: none"> <li>• No requests in advance of this meeting.</li> </ul>

**A. RTPO Report – August 2018**

- Attached
- FHWA Planning, Environment and Realty Reports, and NMDOT Planning Govt. to Govt. Reports – including the 3<sup>rd</sup> amendment to the RTPO section of the NMDOT Program Procedures Manual (PPM)
- The final CMAQ guidance and application were provided in this full meeting package, and available on the COG – RTPO website.

## B. Local Member Reports & Updates:

1. Pueblo of Acoma:
  - CMGC – 2 Projects:
    - CMGC-10 Transportation Office Complex – request for proposal is under review at FHWA – working with FHWA David Cremer on environmental clearances.
    - CMGC-11 SP130 Veterans Blvd. – Request for Proposal is under review at FHWA - working with FHWA David Cremer on environmental clearances.
    - CMGC-12 SP32 Pinsbaari Drive Trail - Request for Proposal is under review at FHWA - working with FHWA David Cremer on environmental clearances.
    - CMGC-13 Baseball Fields - Request for Proposal is under review at FHWA – consultant completing biological, cultural and environmental clearances.
    - CMGC-14 FEMA 4352 Large Projects – Request for Proposal is under review at FHWA; projects are shovel ready.
  - BIA Legacy Projects:
    - SP302, GE Pino Roads – design change required from WH Pacific for additions – to be completed with new ROW maps by 9/28/18.
  - Mesa Hill Road – applied for BUILD grant to fund construction, application at \$25 million for the Mesa Hill bridge project.
  - The Pueblo is continuing an update to their Long Range Transportation Plan this month.
  - Pinsbaari corridor study is now complete and has been accepted by the NM Econ. Dev. dept. and the N.M. Finance Authority.
  - Turn-out and Overlook project is now complete and working on close out documentation with NMDOT.
  - FEMA 4352:
    - Small Projects: pre-construction meeting will be held Oct. 3 with the Pueblo’s Public Works / Utility Authority Office – 64 projects.
    - Large Projects: Our request for proposal is under review at FHWA – 39 projects.
  - The Pueblo submitted it’s ICIP by the Tribal Entities deadline.
2. Pueblo of Zuni:
  - Business as usual – no new news
3. McKinley County:
  - Johnson Road Project: On hold with some issues to work out with Navajo Nation to move forward and complete construction this season.
  - TIF: \$1.2 million awarded for 10 miles of Deer Springs Road improvement – Mexican Springs Chapter
  - TIF: \$1.3 million awarded for 18 miles of CR19 road improvement – multiple Eastern Navajo Chapters
  - The County is chip sealing local roads with LGRF funds
4. Gallup:
  - In final closeout for NM118 and Allison Bridge projects with NMDOT District 6 and Santa Fe.
  - CDBG Sky City IV – reconstruction on Vista Avenue CDBG project – construction is ongoing
  - COOP project: completed maintenance of city streets; project in close out with NMDOT-6.
  - Veterans Cemetery access road to be reconstructed soon.
5. Milan:
  - Motel Drive project continues, obtained extension through October 12
  - Coop funded project for drainage behind Allsups is at 90% design
  - Sand Street bridge in design
  - Mirabol Park – pursuing funding, hope to start in December or January

6. Ramah:

- BIA Projects Update: Held Public Info. meeting for BIA 125 mp 18 – 24.6; submitted a resolution for a pond design to capture water run off for BIA 125 mp 0 – 4.4.
- Continuing to coordinate with Navajo Nation Historic Preservation Office for both BIA 125 projects. BIA 145 and 113 projects are being evaluated for best feasible alignment.
- Attended the Southwest TTP Workshop in Ohkay Owingeh Pueblo.
- Coordinating with TTPSF to expend safety funds for 10 Road Safety Audits.
- Bi-monthly meeting with TTP Coordinator for project and maintenance updates.
- RNDOT received TTP safety funds for ten (10) road safety audits.
- Ongoing general maintenance for area roads, cattle guards and signage, blading and shaping, pot holes and base course patching (incl. school bus routes). Cleaning and replacing roadway signs. Field fence repairs, post replacements and gate repairs.

7. Cibola County:

- ZMTP RTP trail project is funded for FFY2019 construction.
- ICIP approved for the County
- Capital Outlay awarded for road maintenance and new Sheriff vehicles
- WH Pacific helping to identify data gaps

8. Grants:

- Riverwalk trail: Right of Way certification coming from NMDOT; construction to follow
- 1<sup>st</sup> Street next phase at 30% design; 2<sup>nd</sup> Street at 100% design and fully funded for construction.
- The next major project will Roosevelt Road and Bridge.

9. Pueblo of Laguna:

a) Pueblo of Laguna Road & Bridge Projects:

- L26 Rainfall Road & Trail design- completing PS&E, EA and other project documents. Trail redesign to start soon.
- L24 Rainfall Road design changed to two phases, Ph-1 Road & Trail and Ph-2 Conc Box Underpass, Design Change Order in progress.
- L26 Deer Dancer Road at 90% working on ROW amendments.
- L243 Acorn Road designs, completed 60% design awaiting comments from design team
- M137 San Jose River Bridge Replacement project, project is in progress. The west bound lane, is complete and is handling traffic. The work is shifted to the east bound portion of the bridge.
- M154 Paguete Wash Bridge PER Request for Engineering Services, was bid, reviewed and awarded to a local Engineering firm. Kick off meeting planned for this month.
- M108 San Jose River Bridge-Seama, PS&E complete, pending ROW amendments approval from the Tribal Council. Will require ROW amendments that include L26 Rainfall Road.
- TTP Routes Mill, Overlay, Striping and Enhancements project is bid, with bids due 9-12-18.
- Planning and Design Request for Proposal activities for L248 Bluejay Road and L248 Blue Star Loop, are still planned for this month.
- The Pueblo's Safety Plan is near completion, pending final comments on draft document.

b) TIF projects:

- NM124 & L22 Casa Blanca Rd Intersection PER is complete, will be forwarded to NMDOT District 6.
- Interstate 40-108 Interchange Corridor Study in progress, at 60%.

c) NMDOT Road Projects, on the Pueblo of Laguna:

- TAP- Trails, Bay Tree Rd to L22 Casa Blanca road, has been bid, awarded with construction started.

d) TIGER

- Trails, from Encinal Rd. to 279 (CN 6100763), is finalizing CM options and will bid.

10. Northern Navajo: Report provided via email

- Shiprock Airport runway is being rehabilitated (repair work)
- Rehabilitation work continues on US64 in Shiprock; working with NMDOT and Wilson Co. for improvements to US64, Shiprock to AZ state line
- N571 – Gadihii-Tokoi Chapter submitted LGRF application for this road – awarded \$200K for gravel and chip-seal improvements. Now stuck in N.N. 164 review process.
- Public hearings are being / will be taking place in Shiprock and Crownpoint regarding a new bridge over the San Juan River to Hogback Chapter on N368.
- N5004 - Sheep Springs Chapter awarded \$50K from LGRF for gravel / stabilization improvements

11. Eastern Navajo: no report this meeting

**C) State DOT Reports:**

1. Planning / Govt. to Govt. Unit Liaison – Neala Krueger (not present):

- The NMDOT continues developing a community wide safety plan for Gallup; Stakeholder and public meetings were held September 11 and 12, with support from Wilson & Co.; because Neala is helping facilitate these meetings, she is unable to attend today's RTPO meeting.
- NMDOT undertook a Road Safety Audit on downtown 2<sup>nd</sup> and 3<sup>rd</sup> Streets for the at-grade Rail Crossings August 28 and 29.

2. NMDOT Tribal Liaison – Ron Shutiva:

- December 12 there will be an "Open Meetings Act" and "Inspection of Public Records Act" training in Rio Rancho – for those who could not attend the one in Gallup.
- RTPO Roundtable to be held September 27, 2018 in Clovis.
- Ron is working toward a statewide Tribal Safety Summit.
- Colorado DOT held a Tribal Transportation Summit in Durango – Ron attended.
- UNM-Albuquerque was selected to administer a Dwight D. Eisenhower Fellowship Program for transportation development.

3. DOT District 5 – Steve Lopez:

- Working with Larry Joe – Northern Navajo to prepare a priority project for the Shiprock School Zone, and a corridor study for US64 to the Arizona border.
- The US64 construction project in Farmington was let and bids were received by NMDOT – the project construction should start this fall.
- N36 / NM371 intersection – Steve has drafted an RSA application for review by Larry Joe and Bob Kuipers – Larry has been asked to see what crash data NDOT has for this intersection. This intersection study will commence if the RSA is approved.
- DOT-5 is doing pavement preservation (potholes) for 7 miles on NM170 – project to be bid out this month.

4. DOT District 6 – JoAnn Garcia:

- Thanks to all local governments for getting their LGRF agreements in on time!
- Remember – if your project is supposed to end in December and you anticipate problems – get your amendments / extension request in by October or early December.
- Oct. 24-26 is the annual statewide Infrastructure Conference at Isleta Pueblo.

5) Central Regional Design / FHWA / Other: Reference agenda item VI above from Luke Smith.

**IX. New Business / Open Floor – Members & Guests:** No new business presented.

**X. Review Calendar & Announcements**

- FHWA Office of Planning, Environment & Realty / Human Environment Digest: weeks of 8/14, 8/23, 8/27 and 9/4 emailed to members as they came out

- Govt. to Govt. Updates: week of 8/6 and 8/20 – emailed to members as they came out

**XI. Next Meetings:**

- **Oct. 10:** Navajo Technical University, Student Union Meeting Room #231, Lowerpoint Road, of NM Hwy 371, Crownpoint, NM
- **Nov. 14:** Milan Parks & Recreation Office, 409 Airport Road, Village of Milan, NM
- **Dec. 12:** Ramah Navajo Chapter, 434 BIA Rt. 125, Ramah, NM

**XII. Adjournment**

At 2:30PM, motion for meeting to adjourn by Dave Deutsawe - Acoma, seconded by Larry Joe, Northern Navajo; passed by consensus, none opposed.

**MEETING ACTIONS:**

**RTPO Members:**

- Give consideration to CMAQ grant opportunity – finalized applications now available and due Oct. 26.
- Continue to participate in Call for Projects cycle: Project Prospectus Forms for all approved projects will be due October 26; along with TAP, RTP and CMAQ applications and supporting resolutions.

**RTPO Staff:**

- Distribute the schedule developed that provides annual or multi-year deadlines for all RTPO deliverables including reports – quarterly and annual, RTIPR Call for Projects cycle, Regional Work Program updates or amendments, and governing document updates (*Bylaws, Open Meetings Act Resolution, Title VI Plan, Public Participation Plan, Official Membership Roster*)
- Continue to update the Reg. Trans. Plan tracker instrument and pursue relevant information.
- Maintain appointment forms as members transition.
- Keep members informed on CMAQ (Congestion Mitigation / Air Quality) grant opportunity
- Keep an eye on federal funding for public transportation, and inform our regional 5310 & 5311 providers and RTPO members of any pending changes
- Continue collaborating with Northern Pueblos RTPO for development of the RISTRA / Panoramic real-time / transparent project development status website.

**NMDOT Staff:**

- Continue to press for LTAP “cradle to grave” comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.



**Thanks to Pueblo of Acoma for hospitality**

