

NWRTPO | Northwest Regional Transportation Planning Organization

Joint Policy & Technical Committee NWRTPO Meeting Minutes

Wednesday September 13, 2017

10:00 a.m. – 2:00 p.m.

Acoma Tribal Auditorium

33 Pinsbaari Drive, Pueblo of Acoma, NM

ATTENDANCE:

Local & Tribal Governments:

Pueblo of Acoma	Dave Deutsawe – Vice Chair, Monica Felipe
Pueblo of Laguna	Ray Lucero
Pueblo of Zuni	Royce Gchachu, Roxanne Hughte - absent
Navajo Nation	Eastern Navajo: Rosilyn Smith - absent Northern Navajo: Larry Joe - absent
Ramah Navajo	Joe Sanchez, Shane Lewis
Farmington MPO	Vacant at this time
City of Grants	Don Jaramillo, Les Gaines
City of Gallup	Stan Henderson, Alicia Santiago – absent
Village of Milan	Jack Molerres - absent
Cibola County	Anna Larson
McKinley County	Jeff Irving - Chair
San Juan County	Nick Porell [<i>excused</i>]

Technical Agencies:

New Mexico Department of Transportation:	G-2-G Unit: Wade Patterson – absent / excused DOT District 5: Stephen Lopez – absent / excused DOT District 6: JoAnn Garcia, Bill Santiago, Arif Kazmi DOT Tribal Liaison: Ron Shutiva – absent / excused DOT – LTAP: DOT Admin:
Bureau of Indian Affairs	TTP:

NWRTPO Administration:

Northwest Regional Planning Organization	Robert Kuipers
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<u>Guests:</u>	Raymond Concho – 1 st Lt. Governor, Pueblo of Acoma, David Silversmith – Navajo DOT
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<u>TOTAL ATTENDANCE:</u>	6 Members, 3 alternate members, 3 NMDOT, 1 RTPO Staff, 2 guests, TOTAL: 15
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- I. **Call to Order and Introductions:**.....Jeff Irving, NWRTPO Chair
 - Jeff Irving called the meeting to order at 10:15AM, welcomed those in attendance, and proceeded with introductions and approval of agenda and minutes. The meeting was hosted by the Pueblo of Acoma with special thanks for coffee, snacks and lunch provided.

- II. **Review & Approval of Agenda:**.....Jeff Irving
 - No discussion or changes to the agenda were made.
 - Motion to approve agenda made by Don Jaramillo - Grants seconded by Anna Larson - Cibola, all in favor, none opposed.

- III. **Approval and Review of Minutes for April 12, 2017 Meeting:**.....Jeff Irving
 - There were no changes recommended by RTPO members.
 - Motion to accept meeting minutes made by Ray Lucero - Laguna, seconded by Anna Larson - Cibola, all in favor, none opposed.

ACTION ITEMS: *No action required for this meeting*

DISCUSSION / PRESENTATION ITEMS:

- IV. **CMGC Const. Mgmt / Gen. Contractor Process**.....Dave Deutsawe, Monica Felipe – Pueblo of Acoma

BACKGROUND
<ul style="list-style-type: none"> • Why? The Pueblo of Acoma, through the exemplary efforts of Mr. Dave Deutsawe and his transportation team, engaged the CMGC process and were able to complete 12 projects in a year and a half. Most of our rural governments are lucky to fund and complete one or two projects in a two year period, given the limited funding available to rural America, along with navigating the regulation. On top of this, they had just under \$ 1 million in savings which they applied to additional projects! Many of our members are interested to investigate the CMGC opportunity. • Purpose. Mr. Deutsawe will provide a presentation on how the CMGC process worked for the Pueblo; what went well, what to be aware of, and any other pertinent information for those within the NWRTPO who might be interested in undertaking the CMGC opportunity. • Discussion/Finalization. This presentation will help NWRTPO members who have an interest in the CMGC process to better understand the demands on staff and contractors and the benefits in advance of pursuing this opportunity for expedited project development.
WORK TO DATE
<ul style="list-style-type: none"> • The Pueblo of Acoma has successfully engaged the CMGC expedited construction process in an exemplary fashion, and have documented the benefits and demands involved.
ANTICIPATED WORK
<ul style="list-style-type: none"> • NWRTPO members may have an interest in pursuing the CMGC opportunity for their respective governments
ATTACHMENTS
<ul style="list-style-type: none"> • CMGC presentation (power point)
BUDGET IMPACT
<ul style="list-style-type: none"> • None
ACTION ITEM
<ul style="list-style-type: none"> • No action required by the NWRTPO

Discussion / Report:

- The “Construction Management / General Contractor” (CMGC) program is an FHWA Accelerated Project Deployment strategy that consolidates design and construction creating a shorter time period for project execution – usually resulting in cost and time savings. Contractors are able to build as each project segment is designed.
- Used ICE – Independent Cost Estimator, to get competitive prices
- Program provides more local control over project development
- Process creates a team approach that impacts time and cost efficiency
- Negotiated a “Guaranteed Maximum Price” – if the contractor over-spends, it is at the contractor’s expense
- Built in allowance contingencies for unanticipated expenses (ie. weather problems)
- Pueblo started with nine (9) projects, including some FEMA projects
- Applied for and obtained categorical exclusions from David Cremer – FHWA Denver Regional Office, for all nine projects, because they had all recently completed environmental review
 - Resolved environmental regulations upfront, with all related agencies (incl. EPA) conceding to give FHWA the lead
- Hired local labor from within Cibola County
- Saved just under \$1 million which was applied to other projects
- Delivered projects that would normally take 7 – 10 years, in just 18 months !!
- Used Sharepoint for IT management
- Advice from project experience:
 - Must have a project leader from the get go
 - Keep elected leaders and public informed and involved
 - Be careful / inquisitive in the hiring process
 - Clearly outline minimum needs in the RFP to contractors
 - Discuss cost-modeling at pre-bid and kick-off meetings

V. **NWRTPO Regional Work Program Status Report:**.....Robert Kuipers, NWRTPO Staff

BACKGROUND
<ul style="list-style-type: none"> • Why? Due to a NMDOT Office of Inspector General (OIG) Audit and subsequent findings NWRTPO and COG staff met with NMDOT Planning Bureau staff to develop a corrective action plan (CAP). • Purpose. As part of our CAP RTPO staff will provide monthly reports showing line item budget expenditures and staff hours in comparison with the approved Regional Work Program (RWP) Budget. • Discussion/Finalization. Based on this monthly analysis and report, staff will better manage time and funding investment, and assess where and when to seek a RWP amendment if needed.
CURRENT WORK
<ul style="list-style-type: none"> • RTPO staff met with NMDOT staff on 12/7/16 to review a draft corrective action plan, detailing specific actions and controls in a number of areas to assure stronger compliance to the RWP budgeted time and financial allocations. • The Corrective Action Plan has been finalized and is now being executed. • RTPO Staff have provided reports at monthly meetings: January – March 2017 • In quarter 2, RTPO staff submitted Amendment #1 to modify our hours per function and annual RTPO FFY17 budget, as approved by the RTPO Committee (February 2017).
ANTICIPATED WORK
<ul style="list-style-type: none"> • Ongoing reports to the NWRTPO members at monthly meetings. • RWP amendment requests may be anticipated, as time and budget demands may vary as the fiscal year progresses. • Our annual Quality Assurance Review (QAR) occurred on April 12, which provided a good check-up on how the RTPO is performing.
ATTACHMENTS
<ul style="list-style-type: none"> • RWP & Budget Monthly Report.

BUDGET IMPACT
<ul style="list-style-type: none"> None.

RTPO Regional Work Program	Staff hours (current vs. amendment #1)	FY17 1 st Quarter Hours Used	FY17 2 nd Quarter Hours Used	FY17 3 rd Quarter Hours Used	July	Aug.	Sept.	FY17 4 th Quarter Hours Used	Hours Remaining
Function 1 – 12% (Long Range Planning & Implementation)	300 / 250.0	82.75	59.5	72	21.5	13		34.5	1.25
Function 2 – 10% (Technical Support & Data Management)	100 / 200.0	64.5	8.25	14.5	22.75	43		65.75	47
Function 3 – 19% (Project Development & Monitoring) (uses more hours in the first 2 quarters – related to new RTIPR development)	400.0	209.75	30.25	24.75	26.25	103		129.5	5
Function 4 – 12% (Other Activities & Projects)	400 / 250.0	64.25	71	100.25	34.5	13.5		48	-37.75 (threshold: -50)
Function 5 – 33% (General RTPO Support)	400 / 600.0	196	221.5	194.5	42.75	40.5		83.25	-95.25 (threshold: -120)
Function 6 – 14% (RTPO Administration)	400 / 300.0	80.5	46	45	67	47.5		114.5	10.75
PROGRAM TOTAL	2000.0	697.75	436.5	451	214.75	260.5		475.25	64

Discussion: Bob provided report – no discussion

VIII. ROUTINE ITEMS:

BACKGROUND
<ul style="list-style-type: none"> Why? Update RTPO members on news, training, funding, and other items of special interest Purpose. Keep RTPO members up to date on critical information from NWRTPO and NMDOT sources

Informational Items
<p>Regional News & Updates</p> <ul style="list-style-type: none"> RTPO Report Member Reports
<p>Member Special Reports:</p> <ul style="list-style-type: none"> None submitted prior to the meeting
<p>NMDOT Reports:</p> <ul style="list-style-type: none"> G to G Liaison: Wade Patterson Tribal Liaison: Ron Shutiva District 6: JoAnn Garcia & staff; District 5: Steve Lopez DOT Planning Unit – Govt. to Govt. Weekly Updates
<p>Training & Funding Opportunities</p> <ul style="list-style-type: none"> 20th Annual National Tribal Transportation Conference: Sept. 25 – 29, Tucson, AZ INFRA (<i>Infrastructure For Rebuilding America</i>) grant opportunity: 8/1/17 – 11/2/17 at Grants.gov TIGER Grant Opportunity: applications due by Oct. 16, 2017

New Business / Open Floor:

- No formal requests submitted
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- Need member feedback on interest in Liberty Mobility services for our region
 - Staff will follow up with Pueblos of Acoma, Laguna and Zuni for tribal road maps, to add tribal roads to our regional transportation data and mapping
 - Reminding members of the 2018 NM Rail Plan Update – opportunities for project ready local rail inclusion along the BNSF east-west main rail line
 - Reminding members of a) **INFRA grant opportunity** – applications due by Nov. 2, and b) **TIGER grant opportunity** – applications due by Oct. 16
 - Reports provided to members from the 8/11 statewide RTPO Roundtable, and the 8/22-24 FHWA Tribal Transportation Workshop at Navajo DOT in Tse Bonito

VIII. Reports, Updates & Announcements:

A) RTPO Report – August 2017

Report covered the following items:

- NWTPO Regional Work Program & Budget update
- 4 Corners Counties Collaborative meetings (seeking cost and time efficiencies in navigating multi-jurisdictional transportation projects on the Navajo Nation)
- FHWA Tribal Transportation Workshop – 8/22-24/17, NDOT in Tse Bonito
- RTPO Statewide Quarterly meeting – 8/11/17 in Socorro
- Adding our three Pueblos transportation systems to our regional GIS data and mapping
- 2018 NMDOT Rail Plan update
- INFRA and TIGER Grant opportunities

B) Local Member Reports & Updates:

1. Cibola County:

- County received \$74,215 in RAC (Title II) funding to gravel CR49/50 – Zuni Canyon Road, CR19B – La Mosca Tank Road, and CR62 – Paxton Springs Road
- Ongoing blading maintenance for 8 County roads
- Maintenance in the form of tree cutting, mowing, sweeping, cleaning / installing culverts, cleaning cattle guards, shoulder work, base course and signage for 20 County roads
- Co-op projects (base course, signage) for 11 County roads

2. McKinley County:

- Finalizing Forest Service contracts for RTP trails
- Johnson Road starting construction
- LGRF projects close to completion
- ROW Projects X5 are in BIA and NDOT process

3. San Juan County:

- No report this meeting

4. City of Gallup:

- No report this meeting

5. City of Grants:

- 1st Street: Harrison to Roosevelt is at 90% design
- George Hanosh Bridge & Road project ongoing
- Legacy Trail – finally resolved ROW with private citizen, so project can move forward
- 2nd Street Phase 4: Washington to Roosevelt in design

6. Village of Milan:

- No report this meeting

7. Northern / Eastern Navajo:

- No report this meeting

8. Pueblo of Acoma:

- Phase 3 commencing for Pinsbaari Drive
- FEMA Project – Stock Yard Bridge project RFP has been issued
- Closing out four other FEMA projects
- Working with Utility Authority for natural gas lines – in NEPA process now
- BIA Legacy projects in close out
- Pursuing INFRA grant for Mesa Hill Bridge project
- Pursuing TIGER funding for Haaku Road
- Dave D. will participate in TTP software presentation at Nat. Tribal Trans. Conf. in Tucson

9. Pueblo of Laguna:

- L22 Casa Blanca Road- is in construction, progress is at 70%
- L26 Rainfall Road & Trail design- 95% complete, pending is the right of way adjustments PS &E expected at the end of September 2017. ROW amendment approvals in October 2017.
- L24 Rainfall Road design is at 40%, the consultant is completing the PER with recommended options, that were presented to NMDOT District 6 and supported.
- L26 Deer Dancer Road & L243 Acorn Road designs are in progress.
- L47 Encinal Road Repair Project to start construction September 20, 2017.
- M137 San Jose River Bridge Replacement project notice to proceed expected in 3 weeks.
- M154 Paguete Wash Bridge PER request for Engineering Services to be published in September 2017.
- M108 San Jose River Bridge-Seama, PS&E complete, pending ROW amendments approval from the Tribal Council. To be presented in October 2017.
- L503 Veterans Memorial Road mill, overlay and striping project to be bid September 2017.

NMDOT Road Projects, on the Pueblo of Laguna

- TIF projects: NM124 & L22 Casa Blanca Rd Intersection PER, and Interstate 40-108 Interchange Corridor Study were published, proposal to be received September 15, 2017. Proposal award pending.
- NM State Road 6- CN 6100910 & 6100911, Modernization and Reconstruction, in is progress
- L200 Postal Road, in Paguete Village was funded by NMDOT LRGF and the Pueblo sought additional funding from the NM IAD TIF Board. Final award determination pending
- TAP- Trails, Bay Tree Rd to L22 Casa Blanca road, has been bid, proposals are being reviewed.
- Still working on the ownership status of Old NM ST Rd 6 with Cibola County Road Department

10. Pueblo of Zuni:

- No report this meeting

11. Ramah Navajo:

- RNDOT staff (Joe and Shane) attended the FHWA SW Tribal Transportation Workshop at NDOT in Tse Bonito (and presented on RNDOT subcontracting) Aug. 22-24
- Continuing design work for private and commercial access road turn out guidance
- Developed residential homesite lease conceptual layout for design standards
- Planning and Design proposals being prioritized from LRTP list in order to commence contract awards
- Work with Ramah N. Police Dept. continues to place crash data into new GIS based system
- Had coordination meeting with NDOT Deputy Director Arlando Teller
- Another equipment operator passed CDL test for Class A license
- Shane attended BOGS/GIS Training in Lakewood

C) State DOT Reports:

1. Planning / Govt. to Govt. Unit – Wade Patterson:

- No report this meeting

2. Tribal Liaison – Ron Shutiva:

- No report this meeting

3. District 5 Staff – Steve Lopez:

- No report this meeting

4. District 6 Staff – JoAnn Garcia:

- Closing out the Acoma Overlook project – extra funding applied to landscaping
- NM118 in final inspection and closeout
- Grants Legacy Trail project was extended (to deal with citizen ROW issues), and LGRF projects extended
- Extension granted for Reserve project
- Waiting on local resolutions for several projects

5. Central Regional Design / FHWA / Other:

- No report this meeting

IX. New Business / Open Floor – Members & Guests:

- **Orientations** – need to schedule orientations for San Juan and Cibola Counties and Pueblo of Zuni
- **Annual meeting schedule** – members need to confirm reservations for their respective meeting locations

X. Review Calendar & Announcements / Training & Funding Opportunities:

- **FHWA Office of Planning, Environment & Realty – Human Environment Digest:** emailed to members 8/7/17, 8/14/17 and 8/21/17
- **Govt. to Govt. Updates:** Weeks of 8/14/17, 8/21/17 and 9/4/17 – emailed to members as they came out
- **FHWA Tribal Transportation Workshop:** took place Aug. 22-24 at NDOT in Tse Bonito, reminders emailed to members on 6/19 and again in July. Report to be distributed at this meeting.
- **20th Annual National Tribal Transportation Conference:** Sept. 25-29, Tucson, Arizona (another reminder to members in July and August)
- **Liberty Mobility Program dropbox link:** emailed to members on 7/17; reminder email on 7/25
- **INFRA Grant Opportunity:** with guidance documentation emailed to members on 7/25
- **TIGER Grant Opportunity:** emailed to members on 9/7/17
- **Public Transportation Prioritization Meetings for FY19 Applications:** emailed to our regional public transportation providers and members 8/3/17
- **2nd Annual NM Tribal Social Security Summit:** Sept. 13 (today) in Santa Fe – emailed to members on 8/14 (thanks Ron Shutiva)

XI. Next Meetings

- **October 11** – Northern Navajo – Shiprock Chapter, NM Hwy 64 – MP23 – Bldg. 5548, Shiprock, NM
- **November 8** – Milan Parks & Recreation Dept., 409 Airport Road, Milan, NM
- **December 13** – Ramah Navajo Chapter, 434 BIA Rt. 125 in Mountain View (south from NM53 intersection)

XII. Adjournment:

- At 12:15 PM: Joe Sanchez - Ramah motioned for meeting to adjourn, seconded by Don Jaramillo - Grants; passed by consensus, none opposed.

MEETING ACTIONS:

RTPO Members:

- Give consideration to the INFRA grant opportunity – applications due Nov. 2
- Give consideration to the TIGER grant opportunity – applications due Oct. 16
- Consider any projects you may wish to submit for inclusion in the 2018 Rail Plan update; must be relatively construction ready and approved by your leaders; submit to NMDOT Rail Division
- Inform RTPO staff (Bob K) on airports within your jurisdiction along with their current condition
- Consider Liberty Mobility Service for your jurisdiction – this service is especially for rural America for low income, elderly or disabled citizens who don't have access to Medicare or Medicaid services. 1225 L Street, Suite 600, Lincoln, NE 68508 / 1-888-785-4237 / info@libertymobilitynow.com

RTPO Staff:

- Follow up with members on airports and condition, in advance of inviting Jane Lucero from NMDOT Aviation Dept. to present at 11/8/17 meeting in Milan.
- Follow up with members on Liberty Mobility opportunity.
- Continue to update the Reg. Trans. Plan tracker instrument, and pursue relevant information.
- Update appointment forms for members for whom we don't have current copies.
- Undertake RTPO orientation session with Pueblo of Zuni.
- Continue collaborating with Northern Pueblos RTPO for development of the RISTRA / Panoramic real-time / transparent project development status website.
- Follow through on amendment to Regional Work Program during FY18 Q1 to increase hours in General Work Function category

NMDOT Staff:

- Continue to press for LTAP "cradle to grave" comprehensive project development training.
- Assist in arranging a presentation on the new HSIP process from James Mexia.
- Continue to assist with information on the latest Transportation Bill, and the NMDOT Funding Formula.
- Technical assistance with locating data sets for RTP performance measures.